

TENNESSEE EDUCATION LOTTERY CORPORATION

Invitation to Bid

A. PURPOSE

The Tennessee Education Lottery Corporation (“**TEL**”) is soliciting bids for the following services and/or products:

Solid Waste Collection, Disposal & Container Services

Minimum requirements for this Invitation to Bid (“**ITB**”) are defined in **Section G, SPECIFICATIONS AND REQUIREMENTS.**

B. GENERAL INFORMATION AND SCHEDULE

This ITB has been issued on Thursday, January 29, 2004. Questions and requests for clarifications relating to this ITB should be directed to Jasmine Bath, who can be reached at:

Tennessee Education Lottery Corporation
Plaza Tower MetroCenter
200 Athens Way
Nashville, TN 37228
Telephone: 615-253-1108
Facsimile: 615-253-6886

Delivery of the responses to this ITB via fax or email are due no later than **5:00 p.m.** Central Time on ***Thursday, February 5, 2004.***

C. EQUAL OPPORTUNITY

The TEL prohibits discrimination on the basis of race, color, gender, religion, national origin, or disability in connection with employment of any person, or the award of any contract with the TEL.

The TEL will provide equal opportunities without regard to race, color, gender, religion, national origin, or disability, by requiring that any firm doing business with the TEL provide equal opportunity to persons and businesses employed by, or contracting with the supplier of products and services to the TEL.

D. MINORITY PARTICIPATION

It is an overall objective of the TEL to encourage involvement by minority contractors and suppliers in business activities generated by the TEL, while assuring that such activities will be conducted in accordance with all applicable laws. Furthermore, in accordance with the Tennessee Education Lottery Implementation Law, it is the declared

policy and intent of the TEL to strive to maximize participation of minority owned businesses to achieve a minimum participation of fifteen percent (15%) through all business contracting opportunities.

Firms interested in doing business with the TEL are required to complete Exhibit A (Minority-Owned Business Utilization Plan) and include within its bid response a short narrative describing its commitment to assist the TEL in striving to maximize participation of minority-owned businesses.

E. NON-EXCLUSIVE RIGHTS

The TEL does not intend to grant any entity the exclusive rights to provide all equipment, materials, and services required by the TEL during the period covered by any contract resulting from this ITB.

F. ACCEPTANCE

The TEL reserves the right to accept or reject any and all bid responses, and to negotiate with any or all vendor(s) in any manner necessary to serve the TEL's best interests.

G. SPECIFICATIONS AND REQUIREMENTS

The TEL is soliciting trash collection, disposal, and container (dumpsters) services for the Knoxville and Memphis district offices. Term of agreement is anticipated to be for 24 months.

Knoxville District Office
Cedar Springs Shopping Center
9298 Kingston Pike
Knoxville, TN 37919

Memphis District Office
Perimeter Shopping Center
5266 Summer Avenue
Suite 75
Memphis, TN 38122

The successful bidder will provide collection, disposal, and 4 cubic yard container (dumpster).

Successful bidder will dispose of trash one (1) time per week.

Any damages caused by the successful bidder or his/her employees shall be restored to original condition by the contractor at no cost to the TEL.

Include in the bid response three references where you have provided a minimum of three years of service. For these references, include customer business name, contact name, address, and telephone number.

Cost to be presented as a monthly charge including dumpster rental and pickup services.

EXHIBIT A

**MINORITY-OWNED BUSINESS UTILIZATION PLAN
(MUST BE COMPLETED AND SUBMITTED AT CONTRACT AWARD)**

Company: _____
ITB: Solid Waste Collection, Disposal & Container Services

I, _____, do certify that on the following procurement opportunity
(Vendor)

_____, the following Minority-Owned Businesses will be utilized as
(Opportunity)
subcontractors, vendors, suppliers, or provide professional services:

Name	Description of Work	Contract Value	Joint Venture (Yes/No)	% of Minority Ownership	Certified (Yes/No)	Certification Agency

(If additional space is needed this form may be duplicated)

TOTAL CONTRACT VALUE: _____

TOTAL % OF MINORITY BUSINESS PARTICIPATION : _____

I hereby certify that MOB were unavailable as defined in the EBO program to submit bids to provide goods and services for this RFP/Bid's purpose.

Reasons for the "Unavailability" :

The finalized EBO Form B shall not be changed or altered after award of a contract without approval from the Corporation. The Vendor is required to provide written notice describing the reasons for the change to the Corporation to obtain approval of any changes to this form.

Submitted by:

Authorized Representative Signature

Title

Date